



# Northern Counties Photographic Federation

*A Member Federation of the Photographic Alliance of Great Britain*

<http://www.ncpf.org.uk>

## Minutes of the Executive Committee Meeting held on Tuesday 06<sup>th</sup> November 2023 via Zoom.

The President, Alan Wilson, opened the meeting at 7.00pm

**Present:** - Alan Wilson, Gerald Chamberlin, Jim Welsh, Joseph Duffy, Margaret Welsh, Jill Chamberlin, Jo Knight, Richard Speirs, Alan Forster, John Smith, John Fare

**23/11/01 Apologies for Absence:** - Phillip Dove, Trevor Walters, Debra Taylor

**Incommunicado:** - Jane Black, David Brown

**23/11/02 The minutes of the meeting held on 30<sup>th</sup> August 2023 were approved and signed on behalf of the President.**

Proposed by Alan Forster – Seconded by Jim Welsh

**23/11/03 Matters arising**

There were no matters arising.

**23/11/04 Correspondence**

Trevor Walters has sent his apologies as he is unwell and will be retiring from the Executive at the A.G.M. It was agreed that Alan Wilson would send Trevor a thank you for his service on the Executive.

**23/11/05 Treasurer's Report – Jill Chamberlin**

**Appendix 1**

Jill read her report. She said that the new account is now up and running with debit cards for herself and Margaret.

The zoom account will be looked at to see if this can be changed to a 12 month account payable through the Executive account rather than Margaret's personal account. Regarding the increase in the NCPF subs, it was thought that it was not a good time to do this as we have sufficient funds in the bank to cover our costs. Margaret said that an increase couldn't be implemented at the A.G.M. in March as we have to give 12 months' notice in advance to the clubs before any increase can be made. She said that an increase can be proposed and either increased at the 2025 A.G.M. or deferred for another year. Alan F. suggested raising funds some other way such as putting on a chargeable exhibition or producing cards or calendars to sell to the clubs. His suggestions will be considered by the committee. Report accepted and attached.

**23/11/06 Reports**

**23/11/06-1 Competitions Chairman – Alan Forster**

**Appendix 2**

Alan read his report. He said that the Competitions Committee had purchased a new stand for the projector which will be used at the Presentation Event. The Committee will be at Clara Vale at 11.30am to set up the room before the public arrive. Gerald Chamberlin is bringing the PAGB Masters of Print Exhibition. Jim will bring some display boards and Gerald said he could possibly have the print stands from Dumfries. Report accepted and attached.

**23/11/06-2 Representative to PAGB – Richard Speirs**

**Appendix 3**

As Richard was unable to attend the last PAGB Executive Meeting, Gerald Chamberlin attended in his place. Gerald said that he didn't realise how much work was involved in these meetings and read through his report. A full discussion took place regarding the 'Keswick query'. He said that other clubs in other Federations had raised the same query regarding the 30 mile radius for members. A slight rule change was made and a new document will be forthcoming. Richard said he would inform Keswick of the outcome.

Report accepted and attached.

**23/11/06-3 Merit Awards Officer – Gerald Chamberlin**

**Appendix 4**

Gerald read his report. He said that the Merit Awards fees are being increased for all categories. Phillip Dove informed us by email that Tim Cossins of Saltburn PS gained his CPAGB. It was agreed that his certificate would be presented at the NCPF Presentation Event. Gerald said that he would have received his badge at the event if he attended the awards. If not, it would be posted to him. Report accepted and attached.

**23/11/06-4 Editor Northern Focus – Alan Wilson**

**Appendix 5**

Alan read through his report. He said that the newsletter was well overdue and will be sent out this weekend. Report accepted and attached.

**23/11/06-5 Judges Sub Committee – Jim Welsh**

**Appendix 6**

Jim read through his report. He said that he would be standing down as Judges Chairman at the A.G.M. and as yet there was no replacement to take over. Alan F. asked if the decline in judges was down to old age or the attitude of clubs towards them. Jim said that it was mainly due to old age and lack of enthusiasm in younger members. He said that the JSC had promoted a number of judges up to the next level in an effort to maintain an adequate selection. Under normal circumstances some of the C list judges would not have been moved up so quickly. The reasoning behind holding another Recruitment Event now is to utilise the experience of Stephen Fowler and Jim himself before they both leave the committee. He said that they would both be willing to help with the event even if they were not committee members any longer. Margaret asked Jo if she could add the Competition Secretary's Checklist under the Competitions heading as well as the Judges heading as Competition Secretary's would tend to look there first. Jo said that this was not a problem. Alan W. thanked Jim for his service on the JSC. He reiterated that he would not be taking over the Judges Chairman's role when he ends his term as President in March. Report accepted and attached

**23/11/06-6 Data Manager – Richard Speirs****Appendix 7**

Richard read his report. A meeting will be arranged with Margaret to discuss how to notify the clubs of their responsibilities in keeping their information up to date on the CES website. Jo said that she had received a query asking if there was a downloadable list of judges available. She directed them to the CES system. Richard said that there was a current list of judges in the NCPF Directory. He said that the CES system is accessible to browse all of the information but only registered delegates can access detailed information. Richard said that the publication of the Directory on the NCPF website would constitute a data breach as personal information would be accessible to anyone who opened the webpage. Logging into the PAGB CES system is done through a name and password, giving added security. Jo said that all we need on our website is a link to the PAGB CES system. Report accepted and attached.

**23/11/06-7 Publications Officer – Margaret Welsh**

No Report.

**23/11/06-8 Portfolio Secretary – Phillip Dove****Appendix 8**

In Phillip's absence Margaret asked if his report had been read by everyone. There were no queries and the report was accepted and attached.

**23/11/06-9 Club Support & Development – John Smith**

John said that would be holding a meeting on 15<sup>th</sup> November and a report will be submitted at the next meeting. He said that a number of clubs had reported an increase in members.

**23/11/06-10 Beamish Representative – Joseph Duffy****Appendix 9**

Joseph read his report. He said that the Beamish Weekend would be run over the 11-12<sup>th</sup> May 2024. The 12<sup>th</sup> May 2024 is also the date of the PAGB Merit Awards Workshop at Clara Vale. Joseph said he had emailed the winning images to Jo for the website but they have bounced. He said that he would send them again. Report accepted and attached.

**23/11/06-11 Webmaster – Jo Knight****Appendix 10**

Jo read through her report. She said that the Club News section was up and running and asked for club information. Alan W. had contacted her with a query regarding access to club details. Jo said that all of the information is there but is accessed differently on computers and laptops. WordPress amalgamates the information to make it readable on mobiles and tablets. If you click on the menu items and click on the club it will give you all of their information. This may not be obvious on a laptop or computer. By clicking on the Club menu header you can access the same information. Alan W. had asked if this could be put on as a sub menu. She said she could but it would duplicate the information when you look at it on a tablet or mobile. It was agreed that we would rather have it duplicated than not accessible to everyone. Report attached and accepted.

**23/11/07 Area Reports****23/11/07-1 Northern – Jim Welsh**

Jim said that the first Interclub Competition for the Northern Area will be held on 26<sup>th</sup> November and hosted by Ashington CC. This is also the date of the NCPF Presentation Event. As he is also part of the Competitions Sub Committee he will be at Clara Vale and a delegate from Blyth PS will take his place at the Interclub.

**23/11/07-2 North Tyne – David Brown**

No Report.

**23/11/07-3 South Tyne – Joseph Duffy****Appendix 11**

Joseph read through his report. He said that he has been the Area Rep twice and has a lot of aggravation this time. Due to an imminent knee operation he would be resigning as the South Tyne Area Representative at the NCPF A.G.M. Joseph said he would inform the clubs and ask for a replacement. Report attached and accepted

**23/11/07-4 Southern – Phillip Dove**

No Report.

**23/11/07-5 Wear Area – Debra Taylor****Appendix 12**

In Debra's absence the report was read by those present and accepted and attached.

**23/11/07-6 Western – Gerald Chamberlin****Appendix 13**

Gerald read through his report. After holding a Western Area meeting all of the clubs have said that they do not want to hold trophies and would prefer certificates. They have also said that they do not wish to receive the NCPF trophies they have won in the Annuals Competitions. Richard said that the PAGB have done the same and are only issuing certificates as they had trouble locating and retrieving the trophies. Regarding the Western Area bank account, Richard said that he had been able to transfer the account over to John Tillotson and himself making access easier. As reported by Jim in the JSC report, Gerald has discussed the possibility of holding a Recruitment session in the west with the clubs. He is waiting for feedback. John Smith said that he thought it was disappointing that some clubs didn't want NCPF trophies. A short discussion ensued and it was agreed that the Competitions Sub Committee would discuss this further and report back to the Executive. Report accepted and attached.

**23/11/08 Any Other Business**

Alan F. said that correspondence had been received from Trevor Walters requesting that the Highly Commended certificates are awarded to the members who attend the Presentation Event. As the preparations for the event are at an advanced stage Alan thought it was too late to amend the procedure at this time. Margaret said that in total there are over 500 HC certificates to be presented alongside the actual trophies. After a sort discussion it was unanimously agreed that all HC certificates would be put into envelopes for a club representative to collect as at previous Presentations. Trevor had also queried the reporting of Jane Black as incommunicado as she was in a Care Home. It was unanimously agreed that this was correctly reported.

**Meeting closed at 8.30pm**

Signed.....

Date.....

**Next Meeting Date: Friday 15<sup>th</sup> December 2023 at 7.00pm (Zoom)**

## Finance report

2/11/23

## New Bank account

The current account and Business Reserve accounts have been transferred from Nat West to Lloyds Bank into a Treasurers account. The Current account on 6 November using the current account switch service, the Business Reserve account has been transferred on-line.

It is now possible to make BACS payments and set Standing Orders and Direct Debits in the current account. Using the Lloyds Bank app, I can also pay cheques into the account up to the value of £5,000 per day. Both Margaret and I have access to the account electronically and if I am unavailable Margaret could make payments in my absence.

Last year the payments for both equipment and archive storage were missed. We are now up to date but I will contact both Tynemouth Photographic Society and the Empire School of Boxing to see if they will give me their bank details so I can set up annual Standing Orders.

Two Debit cards have been ordered I will hold one and Margaret will hold the other. These haven't arrived yet.

The Zoom licence will be changed to an annual charge not sure if this can be done by Direct Debit or if we need to wait until we get the Debit cards for the account.

Not sure if WordPress (website provider) can be paid by Direct Debit or again if we need to amend the payments so they're taken from the NCPF Debit card.

## Savings account

I have applied to set up a 12 month Fixed Term account with Lloyds Bank at 3.6% interest with £16,000. This is in the process of being set up as there is a delay with the bank however we will get interest backdated. I have also set up a Business Banking Instant Access Account at 1.31% and deposited £3,000 from the current account.

## Missing subscriptions

I compiled a list of Clubs that had paid subscriptions from information Peter supplied. This showed that we had paid the PAGB for 3 additional clubs which I assumed were clubs which had closed. However when I compared this to the current list in the Handbook it highlighted that the 3 missing clubs were Penrith & District Camera Club, Stockton Camera Club and Workington & District Camera Club. I need to contact the Club's and find out whether the subs were paid and have gone missing or whether the payments were missed and still need paid. The missing money amounts to £306 which will clear the current annual deficit of £305.93.

## Deficit

Current annual income from subs for 2023 was £3,010 plus the missing £306. To date this year spending amounts to £3,315.93. The Exec needs to decide whether we need to increase the NCPF subs from £70 a year. The Federation has a substantial reserve but I don't know where this money came from. The PAGB have increased their fees for next year but then put a cap on increases for 3 years.

Also enclosed is the spreadsheet showing a breakdown of current Expenditure and the Summary.

Jill Chamberlin

NCPF Accounts  
2023-24

	Cheque	Date	Statement	Detail	Expend	Income	
<b>Judges Training Day</b>							
02/04/2023	2397	14/03/23	30/03/23	Clara Vale Village Hall CVVH193	-£182.00		
	2401	02/04/23	28/04/23	Barry's Home Bakery	-£216.00		
	2402	28/03/23	28/04/23	Refreshments	-£6.18		
					-£404.18	£0.00	<b>-£404.18</b>
<b>Executive Committee</b>							
	2398	11/01/23	30/03/23	Club Indemnity Insurance	-£96.94		
24/12/22 - 23/01/23	2388	03/02/23	28/02/23	Zoom meeting licence	-£14.39		
24/01/23 - 23/02/23	2388	03/02/23	28/02/23	Zoom meeting licence	-£14.39		
06/02/2023	2389	06/02/23	28/02/23	Exec Meet Clara Vale CVVH163	-£21.00		
26/03/2023	2395	01/03/23	30/03/23	AGM Clara Vale Village Hall CVVH184	-£67.00		

24/02/23 - 23/03/24	2396	10/03/23	30/03/23	Zoom meeting licence	£14.39		
	2396	10/03/23	30/03/23	Postage AGM Documents	£1.65		
24/03/23 - 23/04/24	2399	24/03/23	28/04/23	Zoom meeting licence	-£15.59		
26/03/2023	2399	25/03/23	28/04/23	Refreshments	-£6.88		
	2402	28/03/23	28/04/23	A4 pockets for Archive Boxes	-£8.99		
Treasurers Expenses	2403	22/04/23	28/04/23	16 1st class stamps @ £0.95	-£12.35		£2.85 reallocated
Treasurers Expenses	2403	22/04/23	28/04/23	16 2nd class stamps @ £0.68	-£4.08		£6.80 reallocated
Treasurers Expenses	2403	22/04/23	28/04/23	2 Lever Arch files (for a/c's)	-£6.40		
24/04/23 - 23/05/24	2417	12/05/23	30/05/23	Zoom meeting licence	£15.59		
							(Empire School of Boxing - Blyth)
2022 & 2023	2418	16/05/23	30/06/23	Annual Archive material storage	-£40.00		(Tynemouth Photographic Society)
2022 & 2023	2420	16/05/23	30/05/23	Annual Photographic Equipment storage	-£40.00		
24/05/23 - 23/06/24	2435	12/06/23	30/06/23	Zoom meeting licence	-£15.59		
24/06/23 - 23/07/23	2448	04/07/23	28/07/23	Zoom meeting licence	-£15.59		
24/07/23 - 23/08/23	2449	27/08/23	29/09/23	Zoom meeting licence	-£15.59		
24/08/23 - 23/09/23	2449	27/08/23	29/09/23	Zoom meeting licence	-£15.59		
24/09/23 - 23/10/23	2440	29/09/23		Zoom meeting licence	-£15.59		
Treasurers Expenses	BACS	29/10/23	30/10/23	Paper for printer	-£7.50		
24/10/23 - 23/11/23	BACS	02/11/23		Zoom meeting licence	-£15.59		
					-£417.42	£0.00	-£417.42
<b>NCPF Directory</b>							
2023-24	2436	09/08/23	30/08/23	Pennyprint Ltd A5 Directory 2023	-£255.00		
	2435	12/06/23	30/06/23	Postage Directory Entry Form	-£0.68		
	2449	27/08/23	29/09/23	C5 Envelopes for Directory Postage	-£5.25		
	2449	27/08/23	29/09/23	Postage for Directories to Judges/Lecturers	-£51.00		
	2449	27/08/23	29/09/23	Postage for Directories to Club Secretaries	-£59.20		
					-£371.13	£0.00	-£371.13
<b>NCPF Website</b>							
06/07/23 - 05/07/24	2437	14/08/23	30/08/23	Annual fee to WordPress	-£43.20		
					-£43.20		-£43.20
<b>Club Championships</b>							
12/02/2023	2386	16/01/23	30/01/23	Clara Vale Village Hall CVVH136	-£162.00		
	2388	20/01/23	28/02/23	Postage re certificate	-£0.68		
	2396	09/03/23	30/03/23	Postage re certificates	£1.36		
	2391	11/02/23	28/02/23	Raffle Prizes	-£18.19		
	2391	11/02/23	28/02/23	Refreshments	-£4.45		
	2393	12/02/23	28/02/23	Best DPI Rob Norton	-£10.00		
	2394	12/02/23	28/02/23	Best Print Henry Tennent	-£10.00		
	-	-	-	Judge Alan Porrett	£0.00		
	-	-	-	Judge George Ledger	£0.00		
	2390	12/02/23	28/02/23	Judge John Williams	-£30.00		
	-	23/02/23	28/02/23	Raffle proceeds		£118.00	
					-£233.96	£118.00	-£115.96
<b>Annals Competition 22-23/04/23</b>							
	2438	14/08/23	30/08/23	Clara Vale Village Hall CVVH331	-£414.00		
Open section judges	2405	23/04/23	28/04/23	Gerald Chamberlin	-£70.00		
	2414	23/04/23	30/05/23	Keith Snell	-£65.00		
	2413	23/04/23	30/05/23	Maybeth Jamieson	-£70.00		
Alliance selection judges	-	-	-	Peter Maguire	£0.00		

	-	-	-	Lynda Golightly	£0.00			
Portfolio selection judges	2416	23/04/23	30/05/23	Bill Broadley	-£10.00			
	2412	23/04/23	30/05/23	Veronica Congleton	-£10.00			
	-	-	-	Alan Porrett	£0.00			
	2415	23/04/23	30/05/23	David Hall	-£10.00			
Beginners section judge	-	-	-	John Reed	£0.00			
	2404	22/04/23	28/04/23	Buffet	-£210.00			
	-	-	-	Postage	-£4.89			
	2417	12/05/23	30/05/23	Printer ink for Annuals paperwork	£53.12			
	2417	12/05/23	30/05/23	Refreshments	£16.41			
					-£794.36	£0.00		<b>-£794.36</b>
<b>Beamish Event</b>								
Print sales						£100.00		
Jim Welsh	2427	02/06/23	30/06/23	3 print sales	-£45.00			
Graham Harland	2428	08/06/23	30/06/23	1 print sale	-£15.00			
Glyn Trueman	2429	08/06/23	30/06/23	1 print sale	-£15.00			
Beamish Commission	2430	08/06/23	28/07/23	Commission on 5 print sales	-£25.00			
	-	-	-	Postage	-£2.04			
					-£102.04	£100.00		<b>-£2.04</b>
<b>PAGB Championships</b>								
Prints	2433	12/06/23	30/08/23	Tynemouth Photographic Society	-£100.00			
	2434	12/06/23	30/08/23	Saltburn Photographic Society	-£100.00			
PDI's	2431	12/06/23	28/07/23	Northallerton Camera Club	-£100.00			
	2432	12/06/23	30/06/23	Alnwick Camera Club	-£100.00			
	-	-	-	Postage	-£2.72			
					-£402.72	£0.00		<b>-£402.72</b>
<b>Equipment</b>								
	2419	16/05/23	30/05/23	3 Photographic Boxes + postage (£18.29)	-£155.09			
	2435	12/06/23	30/06/23	HP OfficeJet Pro 8025e Printer	-£150.00			
					-£305.09	£0.00		<b>-£305.09</b>
<b>Presentation Day</b>								
	2439	21/09/23	29/09/23	Clara Vale Village Hall CVVH336	-£144.50			
	2440	05/10/23		Card for Presentation Certificates	-£47.74			
					-£192.24	£0.00		<b>-£192.24</b>
<b>Subscriptions</b>								
NCPF (43 clubs)				(11 clubs £770 in 2022 accounts)		£2,240.00		(32 clubs @ £70)
PAGB (43 clubs)				(11 clubs £352 in 2022 accounts)		£1,024.00		(32 clubs @ £32)
PAGB	2387	19/01/23	28/02/23	46 Clubs @ £32 per club	-£1,472.00			
					-£1,472.00	£3,264.00		<b>£1,792.00</b>
<b>Nat West</b>								
<b>Business Reserve Account</b>			06/01/23	Interest to date	£1,281.26			
			05/10/23	Interest to date	£12.56			<b>£1,293.82</b>
			02/11/23	Transferred to Lloyds Treasurers Account				<b>-£1,293.82</b>
<b>Current Account</b>			26/10/23					<b>£290.42</b>
<b>Lloyds Bank</b>								
<b>Treasurers Account</b>			02/11/23					<b>£1,486.32</b>
<b>Business Savings Account</b>			02/11/23					<b>£3,000.00</b>
<b>Fixed Savings Account</b>				In process of being set up				<b>£16,000.00</b>

### Competition Sub Committee report November 2023

The last report for the Competition Sub Committee Covered the period up to August 2023.

Since then we have held two Competition Sub Committee Meetings. These focused on a range of issues, the most important of which were:

- a review and redraft of NCPF competition rules
- the production of guidance notes for judges in NCPF competitions, and
- the planning and preparation for the NCPF Awards Presentation to be held at Clara Vale on 26th November.

After in depth discussions, the review of the rules is almost complete, with Alan Wilson agreeing to produce a draft set of rules consolidating the proposed changes. These are expected to be signed off at the next Sub Committee Meeting at which point they will be "stress tested" first by David Brown of Gosforth CC and then two club competition secretaries. They will then (subject to any further changes arising from the testing) be used in the next round of competitions.

Many thanks to Alan for all his work on this and the other Sub Committee members for their diligence and constructive contributions.

Draft Guidance Notes for judges were signed off at the last meeting and will be used in the next round of competitions.

Planning for the Awards Presentation is at an advanced stage with volunteers, equipment and roles allocated. The room booking has been confirmed, and a final run through of the event including the script is planned for 13th November.

Many thanks to Margaret for her work on this, Phillip Dove for producing the script, and everyone who has volunteered to help.

In addition, the Sub Committee is in the process of identifying a number of images to represent the NCPF in the PAGB Yearbook Project. This should be completed within the next two weeks.

Alan Forster

### REPORT OF THE REPRESENTATIVE TO THE PHOTOGRAPHIC ALLIANCE OF GREAT BRITAIN PAGB Executive Meeting Report November 2023

I agreed to attend the PAGB exec meeting at The University of Warwick on Saturday 14th October 2023 as a stand in for Richard Speirs.

As I had not been to a PAGB Exec Meeting before, I was mainly there as an observer representing the NCPF. The meeting started at 10am and finished at 4-30pm with a break for lunch.

Part of the morning was spent covering financial matters and insurance. It was reported that club insurance would increase by 15% - about £7 - but there will be no increase after that for the next 3 years.

A large amount of time was spent discussing Keswick PS question regarding using member's images in PAGB competitions that do not live within the Federations borders. The ruling that the PAGB agreed to was that clubs are not allowed to use any authors from outside of the Federation region unless they previously were a member of the club whilst living within the Federation and they are also not a member of another PAGB affiliated club outside of the that Federation.

The Master of Print Exhibition has now been deframed and it is available to Federations to be shown at clubs and events. I have booked the Exhibition for our up and coming Awards Day in November. I will have all the prints from the exhibition until mid-January 2024 if any club would like to see them. Subject to travel arrangements, the PAGB AGM will be held at Warwick University as a face to face meeting for all Federations to attend on Saturday 13th April 2024. I found attending this meeting very interesting to see how much work the PAGB Executive do behind the scenes for Federations and clubs.

Gerald Chamberlin DPAGB, EFIAP  
NCPF Vice President.

### NCPF Awards for Photographic Merit Report November 2023.

I have received no new applications for APM's to date.

PAGB have informed me that as of the 1st January 2024 the price of each award will be increased to £75 for BPAGB & CPAGB.

£112 for DPAGB & EPAGB.

£150 for MPAGB.

At the moment BPAGB & EPAGB is only being applied to prints. This will be reviewed over time regarding applying it to PDI's. I will prepare a poster / flier to go out in the new year informing NCPF club members of the PAGB APM workshop being held at Clara Vale in May 2024.

Gerald Chamberlin DPAGB, EFIAP.  
NCPF PAGB APM Officer.

### **Northern Focus Editor Report**

The 94<sup>th</sup> Edition of “Northern Focus” was distributed 22nd February 2023. This means the bi-annual newsletter is overdue at over 8 months.

95<sup>th</sup> edition shall be distributed next weekend and shall include any updates from this meeting. Apologies to anyone affected.

Regards  
Alan Wilson

### **Appendix 6**

#### **Judges Subcommittee Report November 2023**

The Judges Subcommittee met on 20<sup>th</sup> September 2023.

Some of the judges proposed by the JSC for the 2024 Competitions had been changed. The Competitions Chairman has confirmed that all judges are now booked.

Due to the number of Judges who have resigned from the list after the publication of the current Directory, I proposed that another recruitment day should be held in 2024. After discussion it was suggested that this could be split into two half day events to be held in the West and in the East. This may encourage additional judges from the West and cut down on the cost of the hall hire. Further discussions will take place at the next meeting.

A Competition Secretary's Checklist has been produced and has been published on the NCPF website.

At the NCPF A.G.M. in March, I will be standing down as Chairman of the Judges Subcommittee. As yet, we don't have a replacement. At the same time Stephen Fowler, who is the Secretary, will come to the end of his tenure. Lynda Golightly has agreed to take over as Secretary when the time comes. Replacements will be needed to fill these positions and I have been in contact with John Fare, David Ord and Arjun Nambiar, who have all agreed to join the JSC. The next meeting will be held on Monday 01<sup>st</sup> December 2023 when they will be invited to attend.

Jim Welsh LRPS, CPAGB, APAGB  
NCPF Judges Sub Committee Chairman

### **Appendix 7**

#### **REPORT OF THE DATA MANAGER TO NCPF EXECUTIVE COMMITTEE 6<sup>TH</sup> November 2023**

1. I have been making amendments to the PAGB CES System database for the NCPF as and when new or updated information appears. Most recently entering the changes notified by the Secretary on the 19<sup>th</sup> September 2023 following the notifications of errors or changes from a number of clubs.
2. At the August meeting of this Executive, it was proposed and agreed that the Secretary and I would discuss a procedure for notifying clubs that they must enter and update all their details themselves in future. On initial discussion it was agreed that such a discussion should be delayed until some proposed amendments were made to the CES system. Those have now been completed, although further development is likely on a continual basis.
3. It is suggested that this Executive approve that the Secretary and I now commence the previously agreed discussions to formulate the best approach to notifying clubs of their responsibilities.

Richard Speirs

### **Appendix 8**

#### **Portfolio Secretary's Report**

The Awards and Alliance AV presentations were prepared and distributed to all clubs in the Federation in time for the start of their 'new' season.

I would like to thank Alan Wilson for his guidance as this was the first time I have prepared these AVs. I retained much of the format of the previous version, but due to some software limitations I needed to issue it in a total of five parts. Some initial feedback that I have had from clubs on this is that it did in fact suit them as gave them the opportunity to fit the shorter sections into their evenings more easily. A mistake on my part caused some distress at Morpeth CC, but an amended copy was distributed within 24 hours of the problem being identified. Peter Downs has accepted our apologies for the error and sent some good feedback on the overall presentation.

Other feedback that I have received from the clubs that have used it has, so far, been very positive. I would, however, welcome any observations and suggestions of ways that it may be improved going forward.

I am using a very similar format to produce the 'slide show' that will accompany the Annual Presentation Day later in the month.

Phillip Dove  
NCPF Portfolio Secretary

**Beamish Report November 2023**

I had a meeting with Paul Foster on the 19<sup>th</sup> September with the date pencilled in for next year's NCPF/Beamish Weekend being the 11-12<sup>th</sup> May 2024.

Joseph Duffy

**Appendix 10****Webmaster's Report**

Website traffic since the last Executive Meeting consists:

- September: 200 visitors and 487 page views
- October: 167 visitors and 638 page views

Use is being made of our online content, with over a dozen different documents being downloaded for use, and to read, by members. These include issues of Northern Focus, copies of various minutes, the article on plagiarism, our information for judges, the competition secretaries' checklist and the Beamish Trophy entry form.

We have also had several enquires on various subjects made via the website Contact Form. Feedback from those using the Form has been that it's good for club members to have an easy way to contact the NCPF.

Unfortunately, we had no new content posted to the website during October. However, there are various events taking place in November so hopefully we should have new articles sent in this month.

*Jo Knight*  
Webmaster

**Appendix 11****South Tyne Report November 2023**

The South Tyne prints competition will be hosted by Gateshead CC and Judged by Tony Broom on Thursday 30<sup>th</sup> November.

The South Tyne PDI competition will be hosted by Whickham PC and Judged by Peter Maguire CPAGB, ARPS, EPFIAP of Gosforth CC.

This is the second time I have been South Tyne Area Representative, the first time over 30 years ago. This time it has been a lot more hard work doing all the work the clubs should be doing. I will not be standing for Area Representative next year or earlier, depending on when I get my first full knee replacement.

Joseph Duffy  
South Tyne Area Representative

**Appendix 12****NCPF – Wear Area Report – November 2023**

Clubs have restarted following the summer recess.

On the 16<sup>th</sup> October Castleside hosted a three-way competition between Castleside, Stanhope and Consett. It was judged by Stuart Skelsey and Consett came home with the trophy.

In November we have the Wear Area Battle hosted by Consett. Of the seven clubs in the area, five have entered which is disappointing, but we hope the other two will be back next year.

Debra Taylor  
Wear Area Representative

**Appendix 13****NCPF Western Area Report November 2023**

The Western Area held a meeting on the 23rd September 2023 for all the clubs in the area. 6 out of the 7 clubs attended.

Following on from our last meeting regarding the proposal to use the Victory Hall at Dalston, Carlisle, all club reps were asked to take the proposal back to their club for their views. It was agreed by all clubs that the Victory Hall would now be used in the future on the first Saturday in December each year. It was agreed by all the clubs that we do away with trophies and replace them with certificates as no one what's the problem of looking after them. It was also suggested that the NCPF should look at also adopting the same policy.

The question of trying to get more new judges in the west W/A was discussed and the idea of a half day training session to be held at the Victory Hall so new judges would not need to travel over to the N/E was thought to be a good idea. We are now waiting for feedback from the clubs.

The meeting was informed the after the closure of Copeland PS a new small group had been formed with a name very close to West Cumbria Photo groups name. David Price from WCPG has been in contact with them about their name and they have changed it. This new club does not intend to be affiliated to the NCPF or the PAGB.

Next meeting: Saturday 17th February 2024.  
Gerald Chamberlin DPAGB, EFIAP.  
NCPF Western Area Rep